



# Viocity

## Redemption Request

This form may be used to request the redemption of Viocity REIT units. Carefully review the completed terms of the unit redemption program as set forth in Viocity's current offering memorandum.

Any questions? Please contact Viocity at 1-855-659-5959 or questions@viocity.com

### Guidelines for Redemptions

**Your information will always be kept confidential and will only be shared as required by law.**

1. Unless the units are being redeemed in connection with a unit holders death, we may be unable to redeem units unless you have held the units for the minimum holding period for your province of residence, which can range from 4-12 months.
2. Redemption of units will be made monthly upon written request to us at least 20 days prior. Redemption requests will be honoured on approximately the 15th of each month which we refer to as the redemption date. Unit holders may withdraw their redemption request at any time up to 3 business days prior to the redemption date. Viocity is not obligated to redeem units for cash under the unit redemption program. Viocity presently limits the number of cash redemptions to \$25 000.00 each month, plus such additional funds as may be made available for that purpose by our board of trustees.
3. Viocity cannot guarantee that the funds set aside for unit redemption will be sufficient to accomodate all requests made in any month. In the event that we do not have sufficient funds available to redeem all of the units for which redemption requests have been submitted in any given month, units will be redeemed on a prorated basis on the redemption date. If the redemption amount is less than all of the units requested in any month you can (a) withdraw your request for redemption, or (b) ask that we honour your request in a future month when such redemptions can be made pursuant to the limitations of the unit redemption maximum noted above, or (c) have your units redeemed for a Viocity REIT Note payable at 6%. For further redemption details please refer to the Offering Memorandum.

Redemption Amount		
Full Redemption <input type="checkbox"/>	Partial Redemption <input type="checkbox"/>	
<b>If partial redemption indicated please indicate amount using ONE of the options below:</b>		
<input type="text"/> % of units to be redeemed	<input type="text"/> # of units to be redeemed	<input type="text"/> \$ net dollar amount to be redeemed

Account Being Redeemed
<input type="checkbox"/> Investment <input type="checkbox"/> RRSP <input type="checkbox"/> TFSA <input type="checkbox"/> Other Please specify <input type="text"/>
Please note cash redemptions from RRSP or TFSA may have negative CRA tax implications. They may also be subject to tax withholdings as per CRA rules. Please consult your accountant before requesting changes to these or other registered accounts.

### Redemption Instructions

- Send redemption via cheque to my address as indicated below
- Send redemption via Direct Deposit to my bank account as indicated on void cheque

### Primary Contact Details

Legal Name of Investor or Corporation:	Date of Birth:	
Occupation:	Employer (if applicable):	
Email:	Home Phone:	Cell Phone:

### Joint/Spouse Contact Details (if applicable)

Joint Owner or Spouse's Name:	Date of Birth:
Email:	Cell Phone Number:

### Legal Address

### Mailing Address

<i>Note: This address will determine your place of residency for regulatory purposes</i>		<input type="checkbox"/> Same as Legal Address	
Address:		Address:	
City:	Province:	City:	Province:
Postal Code:	Country:	Postal Code:	Country:

### To request a redemption the following documents are required:

- Redemption Request Form (this form)
- Photo or PDF of Driver's License
- VOID cheque if requesting Direct Deposit

Once all necessary documentation is completed please return forms to our Chief Compliance Officer

#### Electronically:

cco@viocity.com

#### or by Mail:

Chief Compliance Officer c/o Viocity  
#202 15388 24 Ave  
Surrey BC V4A 2J2

#### or by Fax:

1-855-659-5959

## Client Acknowledgement

By signing this form, the Client(s) certify that all information disclosed in this form is complete and true and acknowledge that such information shall be deemed complete, true and unchanged until such time as Viocity is advised in writing by the Client(s) of any change pertaining thereto. The Client(s) certify that it is their responsibility to notify Viocity of any changes to the above information.

Client Name (Printed)

Client Signature

Date:

Client Signature (joint)

Date:

Representative - Name and Signature

Date:

Chief Compliance Officer - Name and Signature

Date:

### For More Information:

Contact Viocity or your representative for a copy of the Offering Memorandum and other disclosure documents. These documents and this Redemption Request document make up the funds legal documents.



**Viocity Group of Companies** (Viocity REIT & Viocity Management Inc.)

Toll Free: 1-855-659-5959  
Fax: 1-855-659-5959  
Email: [information@viocity.com](mailto:information@viocity.com)  
Website: [www.viocity.com](http://www.viocity.com)

To learn more about investing in mutual funds, see the brochure Understanding Mutual Funds, which is available on the website of the Canadian Securities Administrators at [www.securities-administrators.ca](http://www.securities-administrators.ca)